

Request for Proposals for



Date of Issuance

April 24th, 2019

Response Due: Noon May 29th, 2019

May 31st, 2019; 10:30am Bid opening

RFP #2019 - 004

Inquiries and proposals should be directed to:
George Phillips-Olivier
1801 Superior Ave Suite 400
Cleveland, OH 44114

Introduction

The Council for Economic Opportunities in Greater Cleveland, (CEOGC) is a nonprofit organization and the Community Action Agency for Cuyahoga County that assists residents in achieving their full potential. The Council delivers education, personal and professional development programs and support services to residents of Cuyahoga County. Programs include Early Head Start (birth to three), Head Start (three to five years of age); individual assessments for classes and coaching sessions on topics including parenting, anger management and life skills; and professional development; job readiness, customer service training and job placement. The Council also delivers the Home Energy Assistance Program (HEAP).

Legal Notice – Invitation for Bid

The Council for Economic Opportunities in Greater Cleveland (CEOGC) is sponsoring meals through the Ohio Child and Adult Care Food Program (CACFP) for Head Start children at Council for Economic Opportunities in Greater Cleveland sites. Breakfast, lunch and snacks will be provided to three (3) sites and will meet the following requirements according to the U. S. Department of Agriculture standards.

Breakfast

- Milk - one serving
- Bread - one serving
- Fruit or Vegetable - one serving

Lunch

- Milk - one serving
- Meat - one serving
- Fruit or Vegetable - two servings
- Bread - one serving

Snack: Select one of the four components:

- Milk- one serving
- Fruit or Vegetable – one serving
- Bread – one serving

Specific foods and amounts (menu) to be bid on will be included in bid packet. All meals will be delivered in bulk, either cold or hot and oven-ready, depending on the menu item. Containers must be oven safe. All food must be maintained at the proper temperature during food service delivery. Warming ovens and refrigeration will be available at Head Start sites.

A daily average of 500 meals (155 breakfasts, 190 lunches and 155 snacks) packed in bulk, separated by classroom and delivered hot (depending on food item) will be served at the site located at 2220 West 95th Street, Cleveland, Ohio, 44102; 270 meals (90 breakfasts, 90 lunches and 90 snacks) packed in bulk, separated by classroom and delivered hot (depending on food item) will be served at the site located at 14402 Puritas Avenue, Cleveland, Ohio, 44135 and 120 meals (40 breakfasts, 40 lunches and 40 snacks) packed in bulk, separated by classroom and delivered hot (depending on food item) will be served at the site located at 1290 W. 25th Street, Cleveland, Ohio 44113.

The beginning date of service is August 13, 2019 and the ending date is May 22, 2020 (dates pending). There is one site with five (5) Full Day and two (2) Double Session classes, one site with one (1) Toddler and four (4) Full Day classes and one site with two (2) Full Day classes.

Service is provided Monday through Friday for Full Day classrooms (breakfast, lunch & snack) and Monday through Thursday for Double Session classrooms (breakfast/lunch and lunch/snack). Service is excluded on major holidays and annual Staff Development Days. Full Day classrooms are open during two-weeks winter break, one-week spring break and closed for ten weeks in the summer. Double Session classrooms are closed for two-weeks winter break, one-week spring break and for twelve weeks during the summer. Total number of meal service days is approximately 195 days for Full Day classes and 138 days for Double Session classes.

Interested vendors may print a copy of the bid documents on the CEOGC website at: www.ceogc.org, or pick up a printed copy of the bid packet at the main office, located at: 1801 Superior Ave, 4th Floor, Cleveland, OH 44114. Sealed bids must be submitted by noon, on Wednesday, May 29th, 2019, to Mr. George Phillips-Olivier, 1801 Superior Avenue, 4th floor, Cleveland, Ohio 44114. Bids must be submitted in triplicate and securely sealed in suitable envelopes addressed and marked on the outside with the name of the bidder. A public bid opening will be held at 10:30 AM on Friday, May 31st, 2019 at the same location.

Prospective bidders must comply with the Title VII Equal Employment Opportunity Provisions and Title VI of the Civil Rights Act of 1964. Minority contractors are strongly encouraged to bid

on the contract. Bid(s) will be awarded to the lowest and most responsive and responsible bidder.

CEOGC reserves the right to reject any or all offers.